

MINUTES
September 17, 2013
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: John Munden, President
James Ahearne, Secretary
Samuel Bueler, Member
Kristina Dyrr, Member
Monsignor O'Keeffe, Member
Reverend William Smith, Member

TELECONFERENCE: Harold Adair, Member

STAFF PRESENT: Rodolfo Thomas, Executive Director
Gary Hendrix, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:
Nancy Beck, Asst. Attorney General

CALL TO ORDER

John Munden called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

Steve Schacht Governmental Analysis for Services Corporation International (SCI) spoke in conjunction with Steve Palmer on the potential utilization of Alkaline Hydrolysis, its implications and need for proper regulation as stated through the guidelines provided by the National Funeral Directors Association. (NFDA).

II. MINUTES

James Ahearne motioned to approve the August 20, 2013 minutes. Samuel Bueler seconded the motion. The motion passed unanimously (7-0).

III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Scott W. Bowler	Embalmer	Approved 7-0	Bueler	O'Keeffe
*Katherine A. Gates	Embalmer	Approved 7-0	O'Keeffe	Bueler
**Hillary A. Adair	Funeral Director	Approved 6-0	Ahearne	O'Keeffe
*James R. Chance	Funeral Director	Approved 7-0	O'Keeffe	Bueler
*Sarah R. Bass	Funeral Director	Approved 7-0	O'Keeffe	Bueler
*Timothy W. Lawson	Reinstate Funeral Director, Reinstate Embalmer	Approved 7-0	Bueler	Ahearne
*Victoria F. Geiger	Embalmer	Approved 7-0	O'Keeffe	Bueler
*Julia C. Brownlee	Embalmer	Approved 7-0	Bueler	O'Keeffe
*April J. Seybert	Funeral Director, Embalmer	Approved 7-0	O'Keeffe	Bueler
*John D. Perkes	Funeral Director, Embalmer	Approved 7-0	O'Keeffe	Bueler
*Isabelle Hornbeck	Multiple Funeral Director	Approved 7-0	O'Keeffe	Bueler
*Bulman Miles Funeral Services, Globe	Establishment	Approved 7-0	Ahearne	Bueler
*Bulman Miles Funeral Service, Miami	Establishment	Approved 7-0	O'Keeffe	Ahearne
*Regency Mortuary	Establishment	Approved 7-0	Bueler	O'Keeffe
*Regency Mortuary and Cremation, Inc.	Crematory	Approved 7-0	O'Keeffe	Bueler
*Sandra D. Parker	Intern	Approved 7-0	Bueler	Smith

*Jonathon D. Stailey	Intern	Approved 7-0	Bueler	O'Keeffe
*Heidi L. Reece	Intern	Approved 7-0	O'Keeffe	Bueler
*Rebecca L. Fisher	Intern	Approved 7-0	Bueler	O'Keeffe
*Amineh Hashem	Intern	Approved 7-0	O'Keeffe	Bueler
*Julianne Shimek	Intern	Approved 7-0	Bueler	O'Keeffe
*Gilberto J. Aguilar	Intern	Approved 7-0	O'Keeffe	Ahearne
**Shannon N. Walker	Intern, Cremationist	Approved 6-0	O'Keeffe	Bueler
**Mason Oxendale	Cremationist	Approved 6-0	Ahearne	Bueler
**Karen L. Ritz	Cremationist	Approved 6-0	O'Keeffe	Ahearne
*Kadin C. Yarbrough	Cremationist	Approved 7-0	O'Keeffe	Bueler
*Salvatore E. Palazzo, Jr.	Cremationist	Approved 7-0	Ahearne	O'Keeffe
**Sabrina Messinger	Cremationist	Approved 6-0	O'Keeffe	Bueler
*Julian Gonzalez	Salesperson	Approved 7-0	Dyrr	Bueler
*Joel Cmiel	Salesperson	Approved 7-0	Bueler	O'Keeffe
*James G. Mosby	Salesperson	Approved 7-0	O'Keeffe	Bueler

RECUSE

**Harold Adair recused himself for licensing Hillary Adair and Shannon Walker.

**John Munden recused himself for licensing Mason Oxendale and Karen L. Ritz.

**James Ahearne recused himself for licensing Sabrina Messinger.

ATTENDANCE

*Scott W. Bowler did not attend the Board meeting.

*Katherine A. Gates did not attend the Board meeting.

- *Hillary A. Adair appeared before the Board.
- *James R. Chance appeared before the Board.
- *Sarah R. Bass appeared before the Board.
- * Timothy W. Lawson did not attend the Board meeting.
- *Victoria F. Geiger did not attend the Board meeting.
- *Julia C. Brownlee did not attend the Board meeting.
- *April J. Seybert did not attend the Board meeting.
- *John D. Perkes appeared before the Board.
- *Isabelle Hornbeck appeared before the Board.
- *Robert Bulman, Funeral Director/Owner appeared before the Board.
- *John D. Perkes, Funeral Director/Owner appeared before the Board.
- *Sandra D. Parker appeared before the Board.
- *Jonathan D. Stailey appeared before the Board.
- *Heidi L. Reece appeared before the Board.
- *Rebecca L. Fisher did not attend the Board Meeting.
- *Amineh Hashem appeared before the Board.
- *Julianne Shimek appeared before the Board.
- *Gilberto J. Aguilar appeared before the Board.
- *Shannon N. Walker appeared before the Board.
- *Mason Oxendale did not attend the Board Meeting.
- *Karen L. Ritz did not attend the Board Meeting.
- *Kadin C. Yarbrough appeared before the Board.
- *Salvtore E. Palazzo, Jr. appeared before the Board.
- **Sabrina Messinger did not attend the Board Meeting.
- *Julian Gonzalez did not attend the Board Meeting.
- *Joel Cmiel did not attend the Board Meeting.
- *James G. Mosby appeared before the Board.

IV. Executive Director's Report:

Executive Director Thomas informed Board members after including copies of the agencies response and Auditor's finding, of the conclusion of the audit. Additionally, all recommendations noted by the Auditor General have been implemented and agreed upon. Azar Dabdoub of Funeraria Azahares was present and the Executive Director indicated that following inspections and review that Mr. Dabdoub was found to be in compliance and aware of his responsibilities. Board members were satisfied with the findings. Steven Rude Funeral Director was not present and unable to speak before the Board. Steven Palmer, Funeral Director and member of the National Funeral Directors' Association (NFDA) Policy Board, presented guidelines approved by the NFDA and provided information concerning Alkaline Hydrolysis. Mr. Palmer stressed the need for new legislation, statutes and rules to properly address another form of final disposition. Additionally, Mr. Palmer discussed future implications and that he would be available to assist the Board in any manner concerning the Alkaline Hydrolysis process.

V. ADJOURN

Monsignor O'Keefe departed at 9:33 a.m.

There being no other business, Kristina Dyrr moved to adjourn at 9:40 a.m. Samuel Bueler seconded the motion (6-0).

2013 BOARD MEETING SCHEDULE

January 15, 2013	May 21, 2013	September 17, 2013
February 19, 2013	June 18, 2013	October 15, 2013
March 19, 2013	July 16, 2013	November 19, 2013
April 16, 2013	August 20, 2013 teleconf.	December 17, 2013

Rodolfo Thomas
Executive Director

APPROVED BY:

John Munden, President

Monsignor O'Keefe, Member

James Ahearne, Secretary

Samuel Bueler, Member

Kristina Dyrr, Member

Rev. William Smith, Member

Hank Adair, Member